



REGISTRATION INFORMATION

This document comprises the following components:

REGISTRATION INFORMATION	1
GENERAL INFORMATION FOR ALL PARTICIPANTS	2
1.1 ELIGIBILITY FOR THE CONFERENCE	2
1.2 SIGNING UP AS A DELEGATION	2
1.3 CONFERENCE FEES	2
1.4 CONFERENCE & REGISTRATION TIMELINE	3
1.5 INQUIRIES	3
INSTRUCTIONS SHEET FOR DELEGATIONS	4
2.1 REGISTRATION INFORMATION FOR SCHOOL DELEGATIONS	4
2.2 PAYMENT GUIDE FOR SCHOOL DELEGATIONS	5
INSTRUCTION SHEET FOR INDEPENDENT DELEGATE	6
3.1 REGISTRATION INFORMATION FOR INDEPENDENT DELEGATES	6
3.2 PAYMENT GUIDE FOR INDEPENDENT DELEGATES	6



1. GENERAL INFORMATION FOR ALL PARTICIPANTS

1.1 ELIGIBILITY FOR THE CONFERENCE

Those eligible for the conference should fulfil at least one of the following requirements:

- A. Between 13-19 years of age (as of January 2019)
- B. Currently, in a secondary institution and have yet to complete their 'O' Levels
- C. Currently, in the transition from a secondary to a tertiary institution and have recently completed their 'O' Levels or equivalent
- D. Recently completed their 'A' Levels or equivalent but have yet to enter university

1.2 SIGNING UP AS A DELEGATION

Delegates are to sign up in delegations to facilitate council allocation.

School delegations must consist of **at least 6 delegates**. Schools can send multiple delegations to the conference.

1.3 CONFERENCE FEES

The conference fees are as follows:

Internal Delegates (from RVHS): **\$30 per delegate**

External Delegates: **\$60 per delegate**

This includes payment for delegates' meals, printed materials, administrative materials and logistics, and the Dinner and Dance (D&D) event.



1.4 CONFERENCE & REGISTRATION TIMELINE

Event	Date
Registration Begins	2 January 2019
Registration Ends	19 January 2019
Release of Study Guides and Delegate Materials	29 January 2019
Release of Council Allocations	29 January 2019
Internal Delegates' (RVHS) Training	1 February 2019 (TBC)
Position Papers Due	23 February 2019
External Delegates' Training	5 March 2019 (TBC)
Conference Date	18 - 20 March 2019

1.5 INQUIRIES

For any queries, please direct them to rivalleymodelun@gmail.com.



2. INSTRUCTIONS SHEET FOR DELEGATIONS

2.1 REGISTRATION INFORMATION FOR SCHOOL DELEGATIONS

The Teacher-in-Charge for each institution is to fill up the school's particulars using the "RVMUN 2019 Registration Form". The details required are as follows:

- A. School Name
- B. Name of Teacher-in-Charge
- C. Email Address of Teacher-in-Charge
- D. Contact Number of Teacher-in-Charge
- E. Total Number of Delegates from School

Delegates from school delegations are also to fill up their personal particulars under the same form, "RVMUN 2019 Registration Form". The details required are as follows:

- A. Full Name
- B. Age
- C. Contact Number
- D. Email Address
- E. Dietary Requirements
 - i. Halal
 - ii. Vegetarian
 - iii. Vegan
 - iv. No Beef
 - v. Others (please specify)
- F. Choice of preferred RVMUN 2019 Council (ranked accordingly), of the following:
 - i. United Nations International Children Emergency Fund (UNICEF)
 - ii. The Social, Cultural and Humanitarian Committee (SOCHUM)
 - iii. United Nations Commission on the Status of Women (UNCOSW)
 - iv. International Court of Justice (ICJ)
 - v. United Nations Security Council (UNSC)
 - vi. Futuristic Council: Commission on Science and Technology for AI & Robotics (COSTAR)

The completed form is to be emailed to rivalleyvalleymodelun@gmail.com by **19th January 2019**. Council allocations will be granted on a first come, first served basis.

Please follow the given format for the registration email's subject:

EMAIL SUBJECT: [RVMUN Registration 2019] – [Insert School Name]

e.g. [RVMUN Registration 2019] – River Valley High School



2.2 PAYMENT GUIDE FOR SCHOOL DELEGATIONS

Payment can be made via two options:

- A. Payment in the form of **cash**, made during the respective training date.
- B. Payment in the form of an **invoice** can be made any time before the start of the conference on 18th March 2019. Government schools can transfer payment between one another using the attached form (**Interschool Interschool & Cluster Journal Adjustment Request Form**) in this email. Kindly adjust the figures to correspond to the number of delegates your school will be sending to RVMUN. If additional assistance is required, the finance department of your school should be well-acquainted with the use of this form.



3. INSTRUCTION SHEET FOR INDEPENDENT DELEGATE

3.1 REGISTRATION INFORMATION FOR INDEPENDENT DELEGATES

Personal particulars of independent delegates are to be filled in the google form. The required details required are as follows:

- A. Full Name
- B. Age
- C. Contact Number
- D. Email Address
- E. Dietary Requirements
 - i. Halal
 - ii. Vegetarian
 - iii. Vegan
 - iv. No Beef
 - v. Others (please specify)
- F. Choice of preferred RVMUN 2019 Council (ranked accordingly), of the following:
 - i. United Nations International Children Emergency Fund (UNICEF)
 - ii. The Social, Cultural and Humanitarian Committee (SOCHUM)
 - iii. United Nations Commission on the Status of Women (UNCOSW)
 - iv. International Court of Justice (ICJ)
 - v. United Nations Security Council (UNSC)
 - vi. Futuristic Council: Commission on Science and Technology for AI & Robotics (COSTAR)

The google form will close on **19th January 2019**. Council allocations will be granted on a first come, first served basis.

3.2 PAYMENT GUIDE FOR INDEPENDENT DELEGATES

Payment can be made in the form of **cash** during the respective training dates, or on the first day of the conference (18th March 2019).